

Module One. The first task is *Listen and Choose a Response*. In this task, you will listen to a sentence or question. You will then read four sentences and choose the option that is the best response.

Question 1

- Yes, I think it isn't too hard to find.
- Sorry, I'm finishing it this afternoon.
- No, it was much cheaper than I expected.
- Actually, I have a meeting later.

Question 2

- At the circulation desk or online.
- It's usually quiet on weekends.
- The room has a large whiteboard.
- I reserved one for next month.

Question 3

- It leaves every twenty minutes.
- It's parked behind the building.
- I'm not sure who the driver is.
- I am worried because I forgot my bus pass.

Question 4

- Could you email me the handouts later?
- Don't worry. We've already seen the most important part.
- It's held in the main auditorium.
- I attended the same one last summer.

Question 5

- Yes, but it was moved to 4.
- Actually, can I call you back later?
- No, I'm not available at that time.
- As a matter of fact, the conference center is downtown.

Question 6

- I can't remember my password either.
- The software engineer is not available at that time.
- The IT help desk can handle that.
- I reset mine last month.

Question 7

- Yes, the mailroom is on the first floor.
- I think I already printed two copies.
- Actually, it's due at the end of the month.
- I'd be happy to. Send me the latest draft.

Question 8

- The box is lighter than it looks.
- I'll deliver it to your office.
- If it's late again, it's going to affect our schedule.
- There was heavy traffic on the highway.

Question 9

- Yes, her office is on the third floor.
- No, I don't know her very well.
- Yes, that classroom is too crowded.
- No, she is off campus all week.

Question 10

- Before the end of the month.
- In the parking lot behind the gym.
- I don't have time to drive to campus.
- Last year, it cost a lot less.

Question 11

- Why is the file cabinet locked?
- Isn't it in your inbox?
- How large is the attachment?
- Didn't I mention it during the lecture?

Question 12

- Yes, the exhibits are really interesting.
- No, Monday is my busiest day.
- It is, but it's closed today for maintenance.
- As a matter of fact, it's across the street from the café.

- 1. Didn't you submit the expense report yesterday?**
 - Yes, I think it isn't too hard to find.
 - Sorry, I'm finishing it this afternoon.
 - No, it was much cheaper than I expected.
 - Actually, I have a meeting later.
- 2. Where can I reserve a study room?**
 - At the circulation desk or online.
 - It's usually quiet on weekends.
 - The room has a large whiteboard.
 - I reserved one for next month.
- 3. How often does this shuttle run?**
 - It leaves every twenty minutes.
 - It's parked behind the building.
 - I'm not sure who the driver is.
 - I am worried because I forgot my bus pass.
- 4. I'm afraid I can't stay for the whole workshop.**
 - Could you email me the handouts later?
 - Don't worry. We've already seen the most important part.
 - It's held in the main auditorium.
 - I attended the same one last summer.
- 5. Wasn't the conference call scheduled for 3 p.m.?**
 - Yes, but it was moved to 4.
 - Actually, can I call you back later?
 - No, I'm not available at that time.
 - As a matter of fact, the conference center is downtown.
- 6. Who should I talk to about resetting my password?**
 - I can't remember my password either.
 - The software engineer is not available at that time.
 - The IT help desk can handle that.
 - I reset mine last month.
- 7. Could you proofread my cover letter?**
 - Yes, the mailroom is on the first floor.
 - I think I already printed two copies.
 - Actually, it's due at the end of the month.
 - I'd be happy to. Send me the latest draft.
- 8. Why did the delivery arrive so late?**
 - The box is lighter than it looks.
 - I'll deliver it to your office.
 - If it's late again, it's going to affect our schedule.
 - There was heavy traffic on the highway.
- 9. Aren't we meeting with Ms. Patel today?**
 - Yes, her office is on the third floor.
 - No, I don't know her very well.
 - Yes, that classroom is too crowded.
 - No, she is off campus all week.
- 10. When do I need to renew my parking permit?**
 - Before the end of the month.
 - In the parking lot behind the gym.
 - I don't have time to drive to campus.
 - Last year, it cost a lot less.
- 11. I can't find the attachment you mentioned.**
 - Why is the file cabinet locked?
 - Isn't it in your inbox?
 - How large is the attachment?
 - Didn't I mention it during the lecture?
- 12. Wasn't the museum supposed to be open on Mondays?**
 - Yes, the exhibits are really interesting.
 - No, Monday is my busiest day.
 - It is, but it's closed today for maintenance.
 - As a matter of fact, it's across the street from the café.

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